



**Langford Area School District 45-5**

206 Chestnut Street  
PO Box 127  
Langford, SD 57454-0127



*Application for Classified Employment*

**PERSONAL INFORMATION**

Last Name	First Name	Middle Initial	Date
Social Security Number		Home Phone	
Permanent Address		Cell Phone	
City	State	Zip Code	
Position Desired		Email Address	
How did you learn of our opening?			

Are you a Veteran of the United States Military or the spouse of a Veteran? \_\_\_ Yes or \_\_\_ No

If yes, please list service dates and discharge status: \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_ Yes or \_\_\_ No. If yes, please describe: \_\_\_\_\_

*Please note that all prospective employees will be required to have a criminal background check prior to employment.*

**EDUCATION**

Please list your educational history beginning with the most recent experience.

School/College	Location	Course of Study	Dates Attended	Degree, if any

**SPECIALIZED TRAINING:**

Please list any specialized training you have which may be appropriate or applicable to the position you are applying for.

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**RECORD OF EMPLOYMENT**

Please provide information about past employers beginning with your most recent employer.

1. Employer name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

2. Employer name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

3. Employer name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

4. Employer name	Employer Phone
Employer Address	Dates of Employment
Name and Title of Immediate Supervisor	
Job Title and Description of Duties	
Reason for Leaving	

May we contact the employers listed above? \_\_\_ Y or \_\_\_ N. If no, please indicate, by number those which you do not want us to contact. \_\_\_\_\_ Reason \_\_\_\_\_

**REFERENCES**

Please provide three references with knowledge of your work experiences.

1. Name	Company	Phone Number
2. Name	Company	Phone Number
3. Name	Company	Phone Number

Please give a brief statement as to why you would like to work for the Langford Area School District.


**INFORMATION FOR THE APPLICANT**

Thank you for your interest in the Langford Area School District. We will give your application prompt consideration.

**Background Check.** All new employees shall be subject to a criminal background check.

**Nondiscrimination Statement.** The Langford Area School District is an equal opportunity employer. It is the policy of the Langford Area School District 45-5 not to discriminate on the basis of sex, race, color, national origin, creed, religion, marital status, status with regard to public assistance, age, or disability, in its educational programs, activities or employment policies as required by federal and state laws and regulations.

**The information provided in this Application for Certified Employment is true, correct, and complete. I understand that, if I am employed, any misstatement or omission of fact on this application may result in my dismissal.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature may be typed when submitting electronically.

RETURN THIS APPLICATION TO:

**Langford Area School District 45-5  
Monte Nipp, Superintendent  
PO Box 127  
Langford, SD 57454**

or Email to: **Monte.Nipp@k12.sd.us**